EBP SIG Executive Board Meeting
Section on Research
November 15, 2013
1:00-2:00pm PT/3:00-4:00pm CT/4:00-5:00pm ET

Attendance: Julie Tilson, Lisa Selby-Silverstein, Hilary Greenberger, Randy Richter, Cheryl Hill, John Heick, Pam Levangie, Traci Norris.
Regrets: Beth Fischer, Randy Richter

1. Minutes from 9-27-13 Executive Board Meeting (John) approved as submitted

2. Logo – selection discussion: discussed available options of t-shirts
   a. Student/Colleague Feedback-Cheryl, Hilary and Julie surveyed their students on logo options. Students gave suggestions for possible edits.
   b. Selection: Lisa will communicate with the students with the selection decision. Julie will send a formal letter to the students to inform them of the logo selection.
   c. Rolling out the logo-use the same services for logo rollout
     i. T-shirts-if we have preorders for the t-shirts, then the section would be willing to pay for the order. Any funds raised from the t-shirts will be used for the SIG and would not detract from research section money allocated to the EBP SIG. We discussed the possibility of having the t-shirts ready for CSM for those that preorder the shirts. Lisa: suggested online possibility to promote t-shirts. Julie suggested sending out preorders to those that attended previous SIG meetings. We discussed preordering 20-30 shirts for business meeting. We may ask SIG business meeting attendees to bring money to purchase a t-shirt. Julie will work with Sam to address possible professional rendering of logo. Discussed possible colors for t-shirts. Lisa and John will assist with this.

3. APTA Guidelines Support
   a. Request from Sam Ward—does the research section need to do guideline development? EBP SIG could facilitate but not be the originator of the guideline developments. Return to work guideline by Rubio Escobal. Julie suggested speaking with ortho section and the EBP SIG could provide support.

4. PT Now CPG Appraisal and Knowledge Translation Plan: Julie presented two items that we have been invited to participate in regarding PT Now. Background...The PT Now site now includes an EBP library tab that includes selected CPGs brought forth through professional organizations that inform PT practice. Guideline criteria needs to be met before listed on EBP library tab. This tab allows access for full text articles. Open Door is moving into PTNow and will be more user-friendly. PTNow will be the primary portal for EBP.
Select articles to highlight in PTNow. Appraised using AGREE II tool by two people and then generate a short knowledge translation. Highlight 3 or 4 things or bullets that are practice changing. May help clinicians to become familiar with guidelines and make the guidelines easier to translate knowledge.

1. Use AGREE tool. Possibly have residents involved. Hilary and Lisa are interested

2. Standard format of knowledge translation piece. Trial use is in pediatrics for torticollis so this will be used as our test copy. Goal is to have it on the website prior to CSM. Julie, Hilary, Traci, and Lisa to meet on this prior to CSM.

PTNow developers are going to offer a writing and reviewing workshop. They want to invite residents, faculty as well as PTNow authors and reviewers. Julie went through EBP SIG past minutes to invite others to this workshop. Pam suggested maybe an announcement needs to go out to all program directors.

5. Membership Outreach - Website (Cheryl)-
   a. Email list that allows subscribe/unsubscribe/Listserve; Google groups listserve set up that does not require Google account. Cheryl: we could ask Chris Hughes to post onto the Google groups as a means of communication within the SIG and to interested members. Members could receive listserve mailings on a regular basis to create a community of interested EBP clinicians and faculty. We could pose questions and post information on listserve related to EBP. Julie: this could facilitate communication with people interested in being SIG members. Postings by topics could be specific to interests. Resources for clinicians, faculty and researchers could be put on the listserve. Suggestion for all SIG members to please reply to Cheryl’s email about joining the google groups so that we can get an idea if this will work and open it up for CSM. T shirts and sign up for listserve in January for excitement for the SIG to get ready for CSM. Julie will receive a request for the SOR newsletter about a month before CSM and we can mention the listserve. It may expand year round EBP discussion groups and help to encourage students to join in the future.
   b. SOR Website and EBP SIG page

6. CSM 2014
   a. Business meeting-suggestions to start with social time then SIG discussion time. Informal meeting suggested. Julie will bring proposed agenda for next meeting in January for review.
   b. Section programming Hilary and Lisa met regarding this and are getting ready for section programming. Handouts for this are due December 15th.
   c. Election-Hilary reported positions for nominating committee, treasurer, and vice chair. Nominating committee will send out a general announcement.
   d. Pre-CSM Newsletter
   e. Booth-section on research. We can discuss this at next meeting.
7. Next Meeting –
   a. Friday, Jan 10th 12-1:30 PT/2-3:30 CT/3-4:30ET