EBP SIG Executive Board Meeting
Section on Research
August 16, 2013
12:00-1:30pm PT/2:00-3:30pm CT/3-4:30pm

Attendance: Lisa Selby-Silverstein, John Heick, Hilary Greenberger, Randy Richter, Cheryl Hill.
Regrets: Beth Fischer, Pam Levangie, Traci Norris

1. Minutes reviewed and approved for 6-7-2013
2. Newsletter – Lisa submitted an EBP SIG summary for the research section newsletter. It covers CSM events and invites those with programming ideas to come “pitch” the ideas at our business meeting. The SOR newsletter mentions the logo contest being extended until the end of August and describes the EBP SIG Curriculum Guidelines Taskforce. There is a reminder to all interested in joining the EBP SIG about the call for nominations. Names will be submitted by advance ballot prior to the CSM EBP SIG meeting, although motions will be accepted from the floor.
3. CSM
   a. The research section provides $1500.00 to cover food and space at CSM for our EBP business meeting/social. The meeting is scheduled for the afternoon of February 23rd.
   b. Lisa requested additional money to support a ½ day preconference meeting of the EBP SIG Curriculum Guidelines Taskforce including lunch and an afternoon meeting. We also requested money for plaques for outgoing officers, and money to cover T-shirts unveiling our logo at CSM and plaques for the winners. Research section gave us monies to cover the CSM preconference meeting and the plaques (for outgoing officers) but not the logo T-shirts. Q: How many t-shirts are we looking to have? We were looking for 300 t-shirts which would come to $1500. This amount was denied by the section. Should we cut this amount to 100 t-shirts and then we would need $500? Lisa also asked for 4 plaques totaling $150. The SIG decided to discuss this in September when Julie returns as president. Lisa will prepare different versions of the t-shirt with the logo so we can review prior to the September meeting.
   c. EBP sponsored “CSM programming”- Update from Hilary on progress of this since she is coauthoring it with Jeff Houck and others. Hilary: our group met in June and discussed programming with the intent to discuss appraising prognostic studies, appraise LBP, heart failure and MS. The overall theme for the EBP programming is clinical use of prognostic studies. Prognostic studies can be used to decide treatment and modify outcomes. This group plans to meet again at the end of September.
   d. We should think about how to deal with not having any funds allocated for T-shirts for unveiling of our Logo and for contest plaques. The section suggested that we should do our own fundraising to support this initiative.
4. EBP website – Cheryl - website needs updating with minutes from April and June (John was looking into this with Chris) and with info about the Guidelines Taskforce and the photo. Cheryl: website updated with April minutes. Lisa: there was old info on the taskforce on the website. The last paragraph from the newsletter should go into the website. Cheryl will send Chris the taskforce information.
5. APTA Clinical Practice Guidelines meeting was on July 24, 25, 26th - John Heick represented the cardiopulmonary section along with about 40 people representing multiple section’s that were in the process of creating potential CPG topics. The SIG discussed our involvement in the progression of the CPG’s.

6. Status on Logo contest and T shirts for CSM – Sam Ward: section has no preference for t shirt vendors. We have had a number of logo submissions – all from students. We are bringing this to the board since there is no agreement from the committee. I put an extension of the deadline in the research section newsletter and figured we would have Julie help decide on the logo when she returns in Sept. We have almost everyone’s vote for the logo but will wait for all members to vote for a logo. Extended the logo contest until all are ready to vote. If anyone you know wants to submit anything for the logo, please encourage them to submit.

7. Status on article related to last year’s program – nothing to report currently

8. New Business?

Next EBP exec board meeting is scheduled for Friday Sept 27th at 12:00-1:30pm PT/2:00-3:30pm CT/3-4:30pm